



Part-Time Phone Banker

Location: Riverside, CA (In-Person)

Position Type: Temporary, Part-Time, Hourly

Pay Rate: \$25.00 per hour

Position Summary

IE United is seeking motivated and dependable **Part-Time Phone Bankers** to support community outreach efforts during active organizing campaigns. Phone Bankers play a vital role in connecting with community members, providing information on current initiatives, encouraging civic engagement, and supporting outreach efforts throughout the Inland Empire.

This is a **temporary, campaign-based position** designed to support short-term outreach initiatives. Applicants should be comfortable working in a fast-paced environment with shifting campaign priorities.

Essential Duties & Responsibilities

- Make outbound calls using organization-provided phone banking systems.
- Communicate campaign information clearly, professionally, and respectfully.
- Follow approved call scripts while engaging in authentic conversations.
- Accurately document call outcomes and update outreach databases.
- Meet daily productivity goals while maintaining quality interactions.
- Attend all required trainings and team meetings.
- Maintain confidentiality and adhere to organizational policies and procedures.
- Represent IE United professionally in every interaction.

Qualifications

- Strong communication and interpersonal skills.
- Basic computer proficiency and ability to learn phone banking software.
- Reliable, punctual, and detail-oriented.
- Ability to work independently and collaboratively in a team environment.
- Previous customer service, call center, outreach, or community engagement experience is preferred but not required.
- Must be authorized to work in the United States and successfully complete all required onboarding prior to the first day of work.

Schedule

- Temporary, part-time assignment.

- Afternoon, evening, and occasional weekend shifts based on campaign needs.
- Schedule is subject to change based on operational requirements.
- Consistent attendance throughout the campaign is strongly encouraged to support team success.

Compensation & Employment Information

- **Pay:** \$25.00 per hour.
- This is a **temporary, hourly position**. Employees are compensated only for hours worked.
- **This position is not eligible for company benefits, paid time off (PTO), paid holidays, vacation, or paid sick leave.**
- Employment is expected to continue for the duration of the assigned campaign and does not guarantee continued employment beyond the campaign period.

Dress Code

Employees may wear comfortable attire appropriate for a professional office environment. IE United apparel may be required for trainings, events, or media opportunities.

Join Our Team

At IE United, you'll help connect with community members and support meaningful outreach efforts that strengthen civic engagement throughout the Inland Empire. If you're dependable, enjoy speaking with people, and want to make a difference during an important campaign, we'd love to hear from you.

Inland Empire United is an equal opportunity employer committed to fostering a diverse, equitable, and inclusive workplace where employees are empowered to grow professionally while advancing our mission throughout Riverside and San Bernardino Counties.